

TIMELESS:

Cultural Interpretation as a Non-Formal and Informal Learning Method in Adult Education

Kick off Meeting

Location: Raval Sant Pere, 1, principal 43201- Reus (Spain)

16th – 17th December 2019

AGENDA

Monday , 16 December		
09:30 – 09:45	Official welcome and opening of meeting	Usak University and DomSpain
09:45 – 10:15	Introduction to the project: expectations, ground rules, overall idea, official requirements and distribution of responsibilities.	All partners
10:15 –11:15	Presentation of the project partners (10-12 minutes per partner)	All partners
Coffee break		
11:45 – 13:00	Presentation of the project partners (10-12 minutes per partner)	All partners
Lunch time		
14:30 – 15:15	Activities overview: description, planning and Gantt chart	Usak University
15:15 – 16:30	Budget overview: description of general budget, distribution, partner agreements and payment transfers processes	Usak University
Coffee break		
17:00– 18:00	Intellectual Output 1 Elaboartion of an interactive data base for adult educators - Project website	DomSpain

Tuesday, 17 December

09:30 – 10:15	<u>Intellectual Output 2</u> Development and delivery of a blended course for adult educators in English	Usak University
10.15 – 10:45	<u>Intellectual Output 3</u> Development of a Digital Book “Hidden Culture”	U3A
10.45-11.15	<u>Short-term Joint-Staff training</u>	Nikanor
Coffee break		
11:30 – 12:15	<u>Dissemination:</u> <ul style="list-style-type: none"> - Presentation of dissemination related actions for the first 6 months and distribution of responsibilities. - Project logo Presentation 30/40min- Questions 10/15 min	U3A
12:15 – 13:00	<u>Quality Assurance Strategy:</u> <ul style="list-style-type: none"> - Internal quality monitoring processes - Outputs quality monitoring, etc. Presentation 30/40min- Questions to be submitted in written form	EUROGEO
13:00 – 13:30	<u>Meeting conclusion and evaluation</u> <u>Certificates</u>	Usak University and DomSpain

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